



HYSAWA

# ANNUAL REPORT 2021

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## **HYSAWA**

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2021

# TRIBUTE

TO THE FATHER OF THE NATION

# BANGABANDHU

## SHEIKH MUJIBUR RAHMAN

From July 2020 to June 2021, **HYSAWA** has reached **171,078** people through hygiene promotion activities. The organization has constructed and renovated **28,285** improved latrines at households, schools, markets and public places. We also installed **2,249** water points. Amid the COVID-19 pandemic, in order to raise awareness and to tackle the spread of the deadly virus, we have constructed **105** handwashing stations. During this period, HYSAWA spent BDT **415.938** million and provided financial support to **54** UPs for WASH service delivery.



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# CHAIRMAN'S FOREWORD



It is my pleasure and privilege to present the HYSAWA annual report 2021. It was another successful year for the organisation as it has achieved several new milestones in the long run of its successes. This report demonstrates our achievements and continued commitment to mobilize resources and providing capacity building support to Local Government Institutes (LGIs) and communities, empowering them to manage decentralized water and sanitation services in rural Bangladesh.

HYSAWA is not a conventional non-profit organisation. It has been following a unique approach of implementing projects through Local Government Institutions from the start – an approach that succeeds to provide the people with intended services and solve some of their everyday problems. But For the COVID-19 pandemic, we had to limit our field-level activities during the lockdown imposed by the government to tackle the spread of this deadly virus. Despite adversities, HYSAWA continued to work in hard-to-reach areas, climate-vulnerable regions, coastal zones, and water-stressed places across the country.

Simply reaching the goal is not enough for HYSAWA. It has gone the last mile to deliver the basic services, eased the sufferings and inconveniences of people and, most importantly, given them new hope for the future. Our continued effort and uncompromising commitment to providing decentralized water and sanitation services have met the people's needs and brought comfort to their lives. We have set new targets to build on our previous years' success and aim to deliver to people sustainable hygiene, sanitation, and water supply services.

I would like to thank all our donors, LGIs, and partner organizations who have provided the invaluable support that has enabled us to keep our commitments and deliver our mission. I would also offer my appreciation and thanks to all my colleagues in HYSAWA Board, staff members and volunteers for their continued efforts and devotion to work. Thank you for believing in us and making what we do possible. I wish HYSAWA all the best for the future.

Helal Uddin Ahmed  
Chairman, HYSAWA Governing Board and  
Senior Secretary, Local Government Division  
Ministry of Local Government, Rural Development and Co-operatives  
Government of the People's Republic of Bangladesh

# HYSAWA GOVERNING BOARD



**Helal Uddin Ahmed**  
Senior Secretary,  
Local Government Division and  
Chairman, HYSAWA Governing Board



**Aroma Dutta, MP**  
Executive Director,  
PRIP Trust and Member,  
HYSAWA Governing Board



**Muhammad Ibrahim**  
Additional Secretary (WS),  
Local Government Division and  
Member, HYSAWA Governing Board



**AKM Dinarul Islam**  
Additional Secretary & Wing Chief,  
Coordination and Nordic Wing  
ERD, Ministry of Finance and  
Member, HYSAWA Governing Board



**Dr. Md. Khairuzzaman Mozumder**  
Additional Secretary,  
Finance Division, Ministry of Finance  
and Member,  
HYSAWA Governing Board



**Momena Khatun**  
Joint Secretary  
Ministry of Disaster Management and Relief  
and Member, HYSAWA Governing Board



**Lise Abildgaard Sørensen**  
Development Counsellor,  
Royal Danish Embassy and  
Observer member,  
HYSAWA Governing Board



**Md. Saifur Rahman**  
Chief Engineer,  
Department of Public Health Engineering  
(DPHE) and Member, HYSAWA Governing Board



**Corinne Henchoz Pignani**  
Deputy Head of Cooperation,  
Embassy of Switzerland and  
Member,  
HYSAWA Governing Board



**Professor Emeritus M. Feroze Ahmed**  
Academic and Research Adviser,  
Stamford University and  
Member, HYSAWA Governing Board



**Begum Taslima Absar**  
UP Chairman,  
Nalua UP, Satkania, Chittagong and  
Member, HYSAWA Governing Board



**Swapan Kumar Das**  
Upazila Chairman,  
Fakirhat, Bagerhat and  
Member, HYSAWA Governing Board



**Md. Nurul Osman**  
Acting Managing Director, and  
Member Secretary,  
HYSAWA Governing Board

# WHO WE ARE

HYSAWA (Hygiene, Sanitation and Water Supply) is a non-profit financing organization, registered under the Companies Act, 1994. It was established as a multi-donor funding mechanism in 2007 and since then operating under the Local Government Division (LGD) of Bangladesh. We have been supporting the Local Government Institutions (LGIs), particularly Union Parishads (UPs) to manage decentralized rural hygiene, sanitation, and water supply services. HYSAWA mobilizes resources from the Government of Bangladesh (GoB) and development partners, and we are currently receiving funds from the Swiss Agency for Development and Cooperation (SDC), Danish International Development Agency (DANIDA), Australian Agency for International Development (AusAID), Embassy of Germany in Bangladesh and Action Against Hunger (ACF) for undertaking projects to assist the less fortunate. HYSAWA is governed by a Board which is chaired by the Secretary of Local Government Division and comprised of representatives from ministries, LGIs, civil society, and development partners - which is responsible for setting the policies and providing strategic direction. We are devotedly making efforts to assist the government in achieving the water and sanitation-related targets of the Sustainable Development Goals (SDGs) through:



- Ensuring safe and sustainable water access to rural people through UPs;
- Improving hygiene behaviors, and promoting hygienic and improved sanitation among rural people;
- Providing resources and necessary capacity development support to UPs for sustainable WaSH service delivery;
- Informing policymakers about the key learning from our projects.

## VISION

We seek to become a multi-donor funding mechanism for local governments to deliver WaSH services to 1 million people annually, primarily in underserved areas.

## MISSION

HYSAWA mobilizes resources, provides capacity building supports to local governments and communities, and empowers them to manage decentralized WatSan services in Bangladesh.

## GOAL

We want to assist the government in achieving relevant SDGs through empowering the LGIs- Which will ultimately contribute to the reduction of poverty.

# WHAT WE DO

## **INSTITUTION –**

We ensure good governance and strengthen institutional capacity of LGIs, particularly UPs, to deliver better and improved water and sanitation services.

## **FINANCING –**

We provide financial assistance to UPs to implement projects.

## **INCLUSION –**

We share the benefits of safe water, improved sanitation and hygiene with everyone – women, poor, disadvantaged groups.

## **SUSTAINABILITY –**

We ensure sustainable management of water and sanitation infrastructure

## **RESILIENCE –**

We empower communities to adapt to climate change.





# SDG FOCUS OF OUR INTERVENTION



## OUR DONORS IN 2021



**MINISTRY OF FOREIGN AFFAIRS  
OF DENMARK**  
*Denmark in Bangladesh*



Supported by  
**Switzerland**

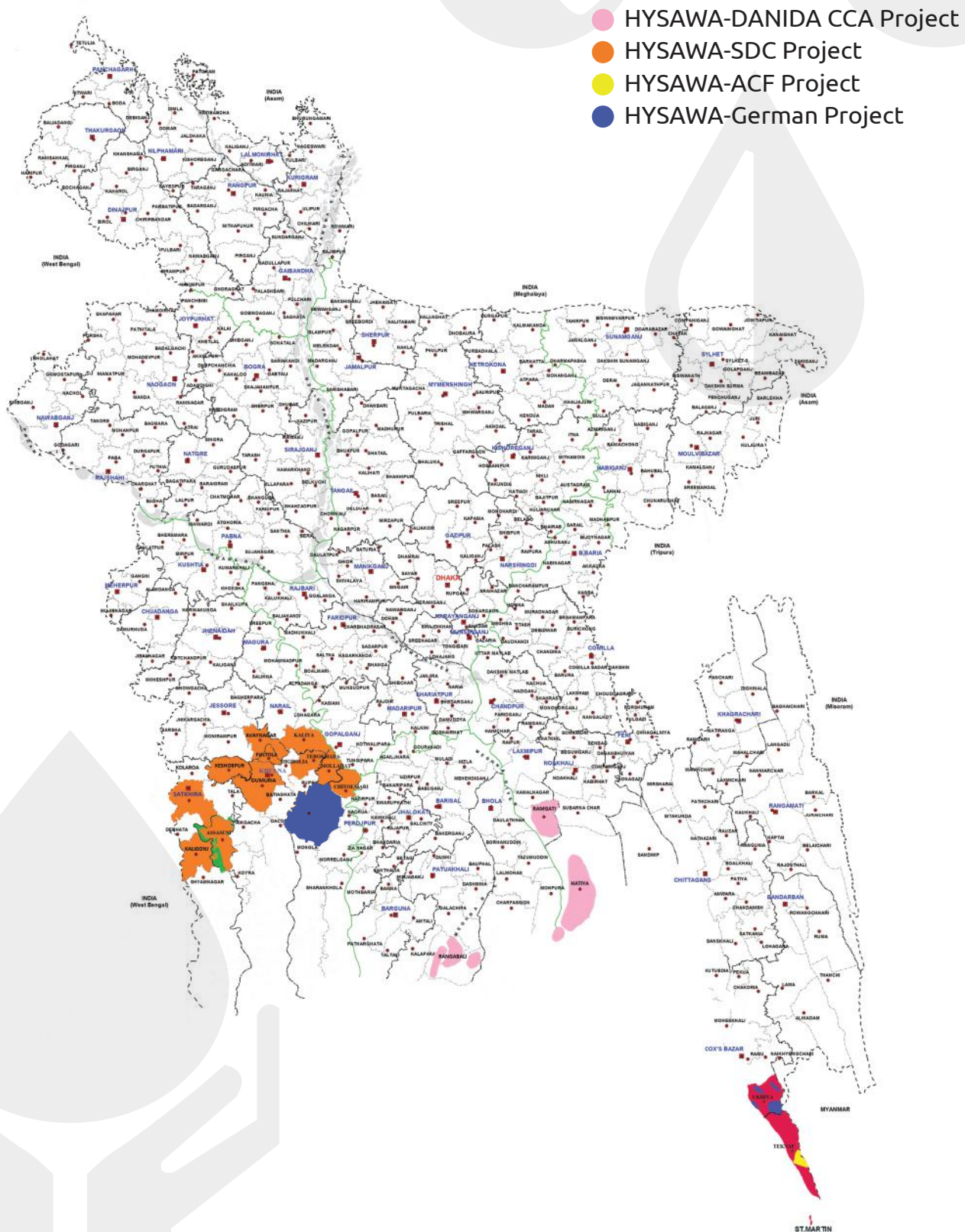


**German Embassy  
Dhaka**

**Deutsche Botschaft  
Dhaka**



# OUR WORKING AREA





# KEY ACCOMPLISHMENTS IN 2021



171,078 people participated in the hygiene promotion activities- Covid-19 prevention, handwashing, latrine hygiene, food hygiene, menstrual hygiene, household waste management and water safety plan.

28,285 improved latrines constructed and renovated in households, schools, public/market places



2,249 water points installed benefiting more than 28,500 people

105 handwashing stations constructed to raise awareness and tackle the spread of COVID-19



54 Union Parishads received fund from HYSAWA



# HIGHLIGHTS



## July 2020

Community Volunteer orientation held on COVID-19 health and hygiene promotion issues under the HYSAWA-German project at Bagerhat. Mr. Swapan Kumar Das, Upazila Chairman, Fakirhat and HYSAWA Governing Board member, attended the event as the chief Guest. Mrs. Shahnaz Parvin, UNO, Fakirhat, and Ms. Rahima Khatun Bushra, AC Land, Fakirhat, were also present at the event among others.



## September 2020

Inauguration of handwashing station at Betaga Union Parishad in Bagerhat under HYSAWA-German project aiming to raise awareness and tackle the spread of COVID-19 pandemic. Fakirhat Upazila chairman and HYSAWA Governing board member Mr. Swapan kumar Das and Fakirhat Upazila Nirbahi officer Mr. Tanvir Rahman were also present at the event among others.



## October 2020

Inauguration of handwashing stations in various key points of Ukhiya and Teknaf upazilas under HYSAWA-Cox's Bazar project supported by Denmark and Switzerland embassies.





## October 2020

Awareness rally and handwashing sessions organized in Khulna, Hatiya and Cox's Bazar marking the National Sanitation Month and Global Handwashing Day 2020.

## November 2020

HYSAWA participated in the Betaga Day event at Bagerhat. Mr. Helal Uddin Ahmed, Chairman, HYSAWA Governing Board & Senior Secretary, Local Government Division was present at the event as the Chief Guest. He visited HYSAWA's stall and took a glimpse at the organization's activities.



## November 2020

Hygiene promotion training for Community Organizers (COs) held at Cox's Bazar. A total of 34 COs from Ukhiya and Teknaf upazilas received training on key hygiene topics from this week-long event.







## November 2020

HYSAWA provided necessary support to the targeted UPs in Khulna region to hold Ward Shobha.

## December 2020

Switzerland Ambassador to Bangladesh Ms. Nathalie Chuard has inaugurated the newly installed Reverse Osmosis (RO) Water Treatment Plant in Teknaf upazila of Cox's Bazar. Ms. Chuard also visited HYSAWA's stall that showcased different project activities of the organization during the event. Senior officials from both SDC and HYSAWA accompanied her during the visit.



## January 2021

Open discussion organized at Ukhiya about ensuring transparency and accountability of the Union Leaders and motivating mass people to participate in the development activities.



## February 2021

Ms. Lise Sørensen, Development Counselor, Embassy of Denmark in Bangladesh and Ms. Corinne Henchoz Pignani, Deputy Head of Cooperation, Embassy of Switzerland in Bangladesh have visited HYSAWA activities in Cox's Bazar. Both the Embassies are jointly supporting a HYSAWA project for the improvement of LGI capacity and WASH facilities for the Host Community people in Ukhiya and Teknaf, affected by Rohingya influxes.

## March 2021

Mr. Md Nurul Osman, Acting Managing director, HYSAWA, was invited in a TV program as a Development Hero to talk about safe water, improved sanitation and hygiene awareness in coastal areas of Bangladesh.



## March 2021

Discussion meeting organized at Teknaf about safe water on World Water Day. Mr. Parvez Choudhury, UNO, Teknaf, and Mr. Nurul Islam, Upazilla Chairman, Teknaf, were present at the meeting.







## April 2021

Drawing competition and prize giving ceremony organized at Jashore. The event was organized on the occasion of World Water Day.

## May 2021

Open budget session organized at Chitalmari upazila of Bagerhat. Mr. Md. Liton Ali, UNO, Chitalmari, and Mr. Ashok Kumar Boral, UP Chairman, were present at the meeting among others.



## June 2021

Open budget declaration meeting organized at Teknaf. Mr. Sajahan Mia, UP Chairman, Teknaf, was present at the meeting among others. All the participants shared their opinions during the meeting.



## INTERVENTION AREA: **IMPROVED HYGIENE**

# PAVING THE WAY OF HEALTHY LIVING THROUGH HYGIENE PROMOTION

Hygiene promotion is recognized as a vital material in WaSH programs. And its importance has multiplied since the spread of COVID-19. Although a large number of people living in rural Bangladesh still practice unhygienic habits. HYSAWA is relentlessly working to change the scenario by sensitizing rural Bangladeshi people about hygiene issues and motivating them to give up unhygienic practices. Ensuring improved hygiene behavior is a stated goal of all HYSAWA projects.

HYSAWA's Hygiene Promotion activities are mainly advocated by Community Organizers and local volunteers. They work as change agents for shifting hygiene beliefs and habits amongst the people of the community and school students. Together, they cover six key topics: hand-washing, menstrual hygiene, latrine hygiene, water safety, food hygiene, and household waste disposal management. A variety of IEC/BCC materials such as flip charts, posters, games, and videos are being used to stimulate hygiene discussion in schools and community participation. In most of HYSAWA's project areas, people have already started appreciating the UP-led WASH services. Positive changes about WASH are observed in communities in people's daily lives. According to a recent study conducted by HYSAWA, in its working areas, around 75% of people now have a good to moderate level of awareness about key hygiene issues and over 75% of students participating in the study have managed to recall all the issues discussed in their school hygiene sessions.



171,078  
People Reached.



33,889  
Courtyard Sessions  
Arranged.



Handwashing



Menstrual Hygiene



Latrine Hygiene



Food Hygiene



Water Safety Plan



Garbage Disposal








## COVID-19 EMERGENCY RESPONSE AND PANDEMIC PREPAREDNESS

COVID-19 has spread to more than 220 countries and already claimed more than 4,440,000 lives. Bangladesh has been identified as one of the 25 most vulnerable countries to be affected by Coronavirus. Now we have more than 1,460,000 cases with more than 25,000 deaths. Therefore, preventing COVID-19 requires a comprehensive package. As one of the leading experts in the water sanitation and hygiene (WASH) sector, HYSAWA has played a vital role in preventing the spread of Coronavirus, by focusing on one of its key areas of expertise - hygiene promotion as the first line of defence for COVID-19. At this critical juncture in the COVID-19 response, HYSAWA made sure that no one is left behind and the organization's continued efforts toward ensuring 'improved hygiene practice for all' are not compromised by the threat of the pandemic.

Since the beginning of the lockdown imposed by the Government of Bangladesh to tackle the spread of the deadly virus, HYSAWA has been working relentlessly to raise awareness among the poor people in its project areas. The organization has distributed COVID-19 protection materials among the people and COVID-19 front-liners in phases. It also constructed 105 handwashing stations in its project areas. Besides, HYSAWA has also been implementing a separate project titled "Improvement of Hygiene Practices and Enabling People to Prevent COVID-19 and Similar Infections" in Bagerhat awarded by the German Embassy.

 Leaflet- 95,000  
 Sticker- 20,800  
 Mask- 15,150

 Liquid hand rubs- 5,000  
 Soap- 59,250





## MENSTRUAL HYGIENE MANAGEMENT

# MAINSTREAMING

Menstrual hygiene management in an appropriate way is integral to the dignity and health of girls and women. HYSAWA has been working on Menstrual Hygiene Management (MHM) since 2008 in order to support women and girls to manage their periods in comfort and with dignity. However, initial efforts were piecemeal in nature, consisting mostly of providing menstrual hygiene information among people during our hygiene promotion sessions and building separate toilet chambers for females in different project areas. However, the information and facilities provided were limited in nature and were not mainstreamed.

HYSAWA designed a separate project focusing solely on Menstrual Hygiene Management (MHM) after realizing the importance of a more coherent and integrated approach. We have provided necessary knowledge and raised awareness among selected secondary school girls and adolescents about safe and secured menstrual hygiene management and promotion of safe practices. At the same time, particular attention was given to ensure the inclusion of family members of those school girls and adolescents and other entities (faith leaders, teachers, local actors, govt. officials etc.) and to build their capacity by improving awareness with promotion of practice on MHM. Besides, we installed/renovated 5 toilets and 3 water supply points to make them equipped with all the necessary MHM materials and accessories in schools under the project. HYSAWA also introduced Sanitary Napkin Vending Machines in selected local schools and madrasas located in Khulna and Cox's Bazar, as part of our continued effort to ensure proper menstrual hygiene management among women and girls.

# HYGIENE PROMOTION ACTIVITIES



Students practise 6 steps of hand washing as part of the COVID-19 prevention activities

Latrine hygiene session arranged for students and community people



Special interactive booklet developed for students on COVID-19 awareness and prevention.



IEC/BCC materials on COVID-19 prevention developed by HYSAWA



Menstrual hygiene session for girls and women



Food hygiene session for community people





## INTERVENTION AREA: **SUSTAINABLE SANITATION**



# ENSURING SUSTAINABLE SANITATION FOR ALL

Providing access to basic sanitation for all is still challenging for Bangladesh. While sanitation is a must for health and wellbeing, almost 3 percent of people in this country practice open defecation. This country is facing growing challenges in providing safe, affordable, and functional sanitation systems that also sustainable. Only 32 percent latrines of rural Bangladesh meet the minimum standards. To bring an end to the situation, HYSAWA adopts “access to sanitation” as a key focus area.

We categorized our sanitation interventions into two main types: household sanitation and institutional and public sanitation. The approach followed by the organization to tackle household sanitation challenges is built around community motivation and collective action. Through awareness-raising sessions conducted by the COs, the community people are introduced to the concept of sanitary latrine and made aware of low-cost sanitation facilities which meet the criteria for safety and environmental impact. This approach often prompts communities' collective response. Motivated by the COs, Many people build or repair their latrines using their own resources and, at the same time, put pressure on the reluctant households to build latrines and switch behavior.

HYSAWA uses a very different approach when it comes to ensuring access to sanitation in institutions and in public places. Construction or renovation of sanitation facilities in these locations is subsidized by HYSAWA. The organisation bears 80-90% of the cost whereas school authorities or communities invest the rest. In 2021, HYSAWA provided financial and technical support to construct or, renovate 28,285 such latrines in its project-supported areas. Each of these latrines has separate chambers for male and female, and is provided with wash basin, running water supply, overhead tank, septic tank and soak pit system. And now that the women have separate chamber with clearly signposted entrance for them, they are able to take care of their personal needs without feeling uncomfortable and embarrassed.



6

Public Latrines  
Constructed.



54

Institutional Latrines  
Constructed.



932

Household Latrines  
Built.



27,293

Latrines Built with  
Communities'  
Own Resources Through  
Motivation.



# ADAPTING TO IMPROVED AND SUSTAINABLE SANITATION



SaTo pans are affordable and easy to clean

Good habits start at an early stage



Improved and modish institutional latrine

Modern and spacious public latrines



Improved household latrine for community people







# THOUSANDS OF COURTYARD SESSIONS











INTERVENTION AREA:  
**SAFE WATER ACCESS**

# IMPROVING ACCESS TO SAFE WATER

Many people of rural Bangladesh still have to walk miles to get fresh water, while safe water is recognized as one of the fundamental human rights. According to the 8th Five-year plan, access to safe drinking water is still as low as 42%. HYSAWA witnesses the detrimental effects of water scarcity on rural communities, especially the poor families.

HYSAWA provides safe water points within 50 meters' reach of every household to make these marginal people's lifestyle easier and better. We generally provide deep tube wells and deep-set pumps in hard-to-reach communities, and where deep tube-wells are not feasible, alternative methods, including Reverse Osmosis (RO), Sky Hydrant, and Rain Water Harvesting Plant are applied. In 2021, HYSAWA continued its focus on the provision of ensuring safe water in rural and hard-to-reach areas amid the pandemic situation.

HYSAWA also engages external water quality experts, who use mobile field-testing kits, collect GPS coordinates of the water sources and follow scientifically acceptable methods to test the water quality. At the same time, it is essential that tube-wells once installed are looked after for by the community. For this, HYSAWA trains two caretakers for every water point with basic tube-well caring skills. In 2021, a total of 455 caretakers and 42 mechanics were trained for the tube-wells. Moreover, 1,121 previously installed tube-wells were followed up during 2021 by HYSAWA and field-level technical staff.

HYSAWA has distributed many Bacteria removal filters in coastal areas like Satkhira and Cox's Bazar districts, where people used to drink water from unsafe surface water sources. Sawyer filter, a USA made and WHO approved filter has been tested in BCSIR and DPHE laboratory before distribution. The filter can remove 99.99% bacteria.



1183  
Tube-wells



65  
Rain Water  
Harvesting Plants



1  
Reverse Osmosis  
Plants



1000  
Sawyer Filter  
Plants

# ALTERNATIVE WATER TECHNOLOGIES



Piped Water Supply System in Bagerhat

Reverse Osmosis (RO) water treatment plant in Cox's Bazar



Rain Water Harvesting Plant in Satkhira



Sawyers filters distributed among project beneficiaries - which can filter out pathogenic bacteria and protozoa.







# GOOD GOVERNANCE AND COORDINATION

HYSAWA's interventions for WaSH service delivery are geared towards reducing poverty, promoting equality, and boosting inclusive development at the local level. Therefore, measures to improve good governance are well-integrated into its project activities. We continued our venture to improve local governance by means of decentralization in delivering water and sanitation services throughout the year. However, the activities were limited due to the shutdown imposed by the government to tackle the COVID-19 pandemic. Meanwhile, as a result of HYSAWA activities, representatives of the Union Parishads were properly sensitized about making plans in consultation with local people, which brought a sea-change in their practices. The Ward Council Meetings for problem identification are now regularly arranged, open budget sessions and proper tendering are held, which is seen as a major landmark in HYSAWA's achievements in establishing good governance in rural Bangladesh.

We use our WaSH service delivery to guide the LGIs to help them provide public services in a transparent and accountable manner. Keeping the objectives in mind, we provided extensive training on various modules to UP functionaries all year round so that the UP officials develop a clear understanding of these matters. Additionally, they have to maintain an updated disclosure board in the interests of transparency that contains information about HYSAWA-supported schemes. This mechanism gave community people the information they need to hold UP functionaries to account and at the same time barred the functionaries from indulging in possible corruption. Besides, we regularly participate in WASH Sector meetings and also provide project information to the sector and DPHE.

HYSAWA strictly follows guidelines and strategies suggested by the Sector and local administration. There are District and Upazila level coordination meetings organized by respective Government authorities. HYSAWA attends these meetings and compile decisions and suggestions. These meetings are attended by all WASH partners in the area.



54

UPs Received  
Funds



54

Open Budget  
Sessions Held.



673

Ward Council  
Meetings Organized.



INTERVENTION AREA:  
**CAPACITY DEVELOPMENT  
AND EMPOWERMENT**



# CAPACITY DEVELOPMENT FOR BETTER SERVICE DELIVERY

Capacity Development is basically improving utility and enhancing the ability of any organization to function and continue to stay relevant within a rapidly changing environment. HYSAWA believes that capacity enhancing initiatives are crucial for sustainable development. Therefore, it works to boost the UP capacities include planning, budgeting of WaSH projects, accounting and book keeping, procurement, contract management, and monitoring. Cross-cutting issues like poverty, human rights, culture, and environment, are also integrated into the planning, implementing, and monitoring stages of the projects.

HYSAWA has continued to invest in a wide range of capacity-building activities to develop the ability of UP functionaries and representatives to facilitate the process of ensuring better service delivery. Throughout the year, we worked closely with 54 UPS in Khulna region, Hatiya, and Rangabali upazilas, and Cox's Bazar district to raise their own capacities to initiate, undertake, and manage development activities. Besides, WatSan-related standing committees have been activated in all our working Union Parishads.

Over the year, a total of 120 UP functionaries and 141 Community Organizers (COs) have received training on different modules. The COs, recruited by the Union Parishad to mobilise community people, motivate and persuade people to use hygienic toilets and adopt safe hygienic practices. According to the most recent HYSAWA studies, 98% UPS activated WASH-related standing committees that performed their assigned tasks, 97% UPS complied with public finance management guidelines while 97% UPS followed the procedures laid down in Public Procurement Rules (PPR). The findings also suggest that respondents now consider UP officials as more efficient, responsive and attentive to their duties, with 72% people saying that they are quite satisfied with the quality of UP public service delivery. The impact of these capacity-building initiatives is profound that resulted in the enhancement of community development works and facilitation of community participation and empowerment.



120

UP Functionaries  
Trained.



141

COs Trained.

# CAPACITY BUILDING EVENTS FOR UNION PARISHADS



UP members are provided with training on project implementation

Capacity building training for Community Organizers



Training to UP secretaries on finance and procurement management



Assisting UPs to organize regular Ward Shobha (ward council meeting)



Hands-on support for procurement operations at UPs



Capacity building workshop on role of UPs in HYSAWA programmes





INTERVENTION AREA:  
**GENDER EQUALITY  
AND DISABILITY INCLUSION**



## ADDRESSING GENDER EQUITY AND DISABILITY INCLUSION

HYSAWA considers gender equity as a strategic priority and ensures that women are given equal importance at every level. It also has an exclusive gender policy to ensure gender equity and address the gender-related issues in the organization. In our projects, gender integration activities range from expanding women's opportunities in employment, ensuring their participation in planning to combating discriminatory practices and getting women involved in infrastructure maintenance.

HYSAWA engages female staff at all levels. As a result, 100% UP level staffs (COs) are female. At Governing Board level, 5 out of 13 members are also female. Nearly one quarter of the trained UP functionaries are women. HYSAWA makes it mandatory for a female Ward member to become co-signatory of UP's HYSAWA project account.

HYSAWA also ensures that women and physically challenged people are given first priority at the implementation level. They are encouraged to actively engage in CDF mapping and site selection of water points. The community and institutional latrines built across intervention areas have separate and marked booths for girls and women and have facilities for the disabled. The gender-equity efforts bring about a change in culture that is unfairly biased towards men and at the same time, made women's presence more visible in work outside their homes.



6

Disability Friendly  
WaSH Infrastructure  
Constructed



74

Female Staff  
Appointed  
UP/Pourashava Level



HYSAWA'S DISABLE  
FRIENDLY LATRINE  
AND TUBE-WELL



INTERVENTION AREA:  
**CLIMATE CHANGE  
ADAPTATION**



## ADAPTATION AND RESILIENCE TO CLIMATE CHANGE

The coastal and Marginal people of rural Bangladesh are the most vulnerable to climate change. Due to climate change, parts of the country are subject to flooding, drought, cyclones, and the encroachment of salinity into freshwater sources. Therefore, supporting the community people to build their resilience is one of the core activities of HYSAWA's climate change development of local governments in areas ranging from Climate Change Adaptation (CCA) assessments, preparing local development plan, and accessing national and international funding sources.

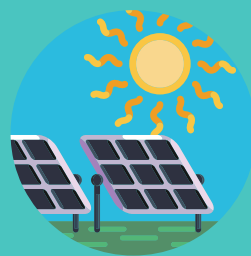
HYSAWA has continued its venture to support local government institutions of the project areas in tackling the challenges of climate change. In the implementing union parishads, some CDFs have been formed and volunteers were selected to make people aware of the climate change effects proposing adaptation actions, each community forum had already prepared their own plans, which were validated in Ward-level meetings and were added to the list of UPS' comprehensive CCA plans. In 2021, HYSAWA installed some 104 climate resilient deep tube wells, promoted 13,291 improved cook stoves, 10,585 solar panels and planted 61,678 trees as part of the ongoing effort to tackle climate change.



**104**  
Climate Resilient  
Tube Wells Installed.



**13,291**  
Improved Cook Stove  
Provided.



**10,585**  
Solar Panels  
Provided.



**61,678**  
Trees Planted.

# CLIMATE CHANGE ADAPTATION ACTIVITIES



Raised platform tube wells to combat adverse weather events

Elevated latrines to minimize the impact of climate change



Promoting solar energy to tackle climate change



Tree plantation for mitigating global warming



People are made aware of the benefits of using improved stoves



# MONITORING, QUALITY CONTROL AND ACCOUNTABILITY

We have an intensive multi-channel monitoring mechanism to ensure accountability and oversee our ongoing projects. Monitoring is carried out at the community level, UP level and national level, the outcomes of which form the basis of programme evaluation. The vast number of actors involved in the monitoring and evaluation process ensures that all necessary data are collected, processed, analyzed, and reported systematically and in a coordinated manner. We follow a wide range of mechanisms and monitoring tools to ensure the quality of works. Regarding accountability, the project widely circulates its targets, budgets, costs, target beneficiaries, etc. Wider circulation of information and monitoring mechanisms ensures better accountability in comparison to their prevailing practices

HYSAWA online portal and integrated mobile application have different interfaces for different users with classified access to information. Users from Union, Upazila, district level as well as third party users can log in to the portal to update their reports. However, any user can easily see progress reports, financial transactions, water point data, sanitation data, and training data. The user-friendly interface and report-tracking system have made this online reporting quite effective.

HYSAWA follows multiple work certification and bill checking processes and they are clearly described in Project Implementation Manual (PIM). The steps are (0) the beneficiaries certify work completion following a checklist and they were oriented before about work and quality/quantity monitoring. (I) HYSAWA Engineers do regular quality check during works and finally they prepare a checklist of all completed works (ii) Engineers check the bill submitted by Contractor and sign on it upon finding it accurate. (iv) HYSAWA project officer for finance checks bill amount based on completed and certified works. (v) UP Secretary checks all certifications and forwards it to Chairman. (vi) Before making payment to contractor UP meeting recommends payment and an advice is given to the bank that the payment has been recommended in UP meeting.



Water Point Tracking System on Website



HYSAWA Events App- For COs to Report Their Daily Activities



HYSAWA Tubewell Maintenance - Open App For All to Report Status of HYSAWA Funded Tubewells



HYSAWA Water Quality App- For POs to report the water quality of the water points



KoBoToolbox- For HYSAWA Staff to Report Their Daily Activities



## LESSONS LEARNED

The following lessons learnt seem to be useful:

- The level of seriousness by UP office bearers was the main determinant of successful project outcomes and service delivery. As things understood, the more active the office bearers were in their project works, the better was the realization of project implementation in their area.
- HYSAWA approach supports WASH interventions through the local government system that contributed to the decentralization process and broader local government reforms. Applying local government procedures in sector support interventions strengthens local governance capacity in transparency, accountability and participation, and admin capacity in procurement and accounting. These areas are all keys to further decentralization.
- HYSAWA approach ensures significant gains in cost efficiency. Contractors also praised the quick and transparent tender processes, construction oversight and transaction of payments, which have been achieved without compromising the participatory site selection approach and the implementation through the LGI system. The demand-driven site selection and mandatory own-payments also contributed to improved scheme sustainability.
- The WASH issues and their solutions are very location-specific and even in similar places the situation is different. The RO system implemented and operated under supervision of UP and Rainwater harvesting system is gaining popularity in water stress areas where normal tubewell is not successful. As evidenced in RO system, people are ready to pay for safe and quality water supply at their door steps.
- Democratic governance practices, such as open budget, Ward Shobha (WS) and functions of standing committee, need to be mainstreamed into the GoB led programme and projects for UPs. Adequate focus on these practices and regular follow-up can make a change in LGI governance practices.
- HYSAWA approach of implementation of WASH program through direct engagement of UPs proved effective and efficient in delivering services to the target groups and proved to be an important step towards bringing increased economic and social benefits. The approach connected UPs to their communities, built a trusted relationship between the UP and the community and made UPs more accountable.

## KEY CHALLENGES

HYSAWA has its successful footprint in intervening in the communities and UPs to increase access to water and sanitation services. Still, HYSAWA has the following challenges to address:

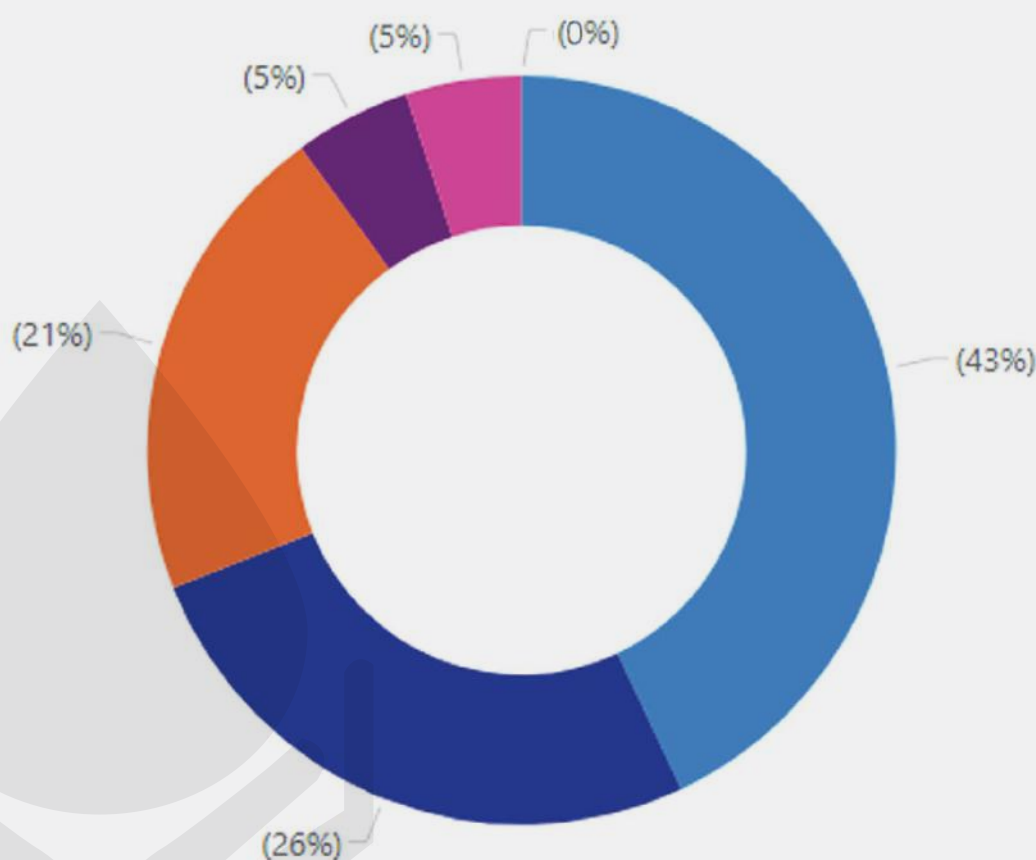
- Some areas under the projects are remote and severely water stressed area. Some areas are affected by salinity and some areas are affected by arsenic. Deep tube-wells are not feasible in many areas due to unavailability of fresh water layer. Although appropriate technologies have been provided in some pocket areas, but due to geo-hydrological difficulties and resource constraints, total areas could not be covered under safe water supply. HYSAWA still needs to cover those areas in its future interventions.
- HYSAWA considers capacity building of UP as means to implement schemes and provide WASH services to the target community. Although UPs in the project area showed their efficiency to implement HYSAWA funded schemes, but they are likely to face challenges in future to sustain their capacity when HYSAWA support will be withdrawn, because UPs are unable to execute its authority and implement project with GoB resources without support from Upazilla administration. This is a real constraint of UP, which needs to be addressed in a broader local governance framework.
- UPs are motivated to practice good governance through financial and technical support from HYSAWA, but UPs being lower tier of LGI system can hardly influence total system to be improved. The mainstreaming of HYSAWA approach in local government system is still a challenge.
- For Covid-19 pandemic Bangladesh faced the longest school closure of the world (More than 61 weeks). Which is why, HYSAWA could not organised the school sessions. The courtyard sessions also hampered by the pandemic. So, the awareness activities of HYSAWA disrupted by Covid-19.



# FINANCIAL ACCOUNTS

HYSAWA's expenses, which include installation of water and sanitation infrastructures and their associated costs, were BDT 415.94 million till June 2021. The money was spent in a total of four projects funded by SDC, DANIDA, German embassy and Action against Hunger (ACF). Infrastructure water points received the largest share of financing this year with 43% of total spending (BDT 180.35 million), followed by Infrastructure sanitation (26% or BDT 107.71 million). The cost on Programme support and community mobilization activities as a percentage of total spending was 21% and 5% respectively. On the other hand, HYSAWA overhead received 5% of total spending this year.

- Infrastructure-Water Points
- Infrastructure-Sanitation
- Hygiene promotion and Program support cost
- Community mobilization activity
- HYSAWA overhead
- Capacity building and training



**BDT 415.938 million spent in 2021**



# Independent Auditor's Report To the Members of Governing Board of HYSAWA

## **Opinion**

We have audited the accompanying Financial Statements of "HYSAWA" (the company), which comprise the Statement of Financial Position as at 30 June 2021, the Statement of comprehensive income, the Statement of change in fund and statement of cash flows along with the Statement of Receipts & Payments for the year then ended, and notes to the financial statements, including a significant accounting policies.

In our opinion, the accompanying Financial Statements give true and fair view of the Financial Position of HYSAWA as at 30 June 2021, and (of) its Financial Performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards and comply with applicable laws and regulations.

## **Basis for Opinion**

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company in accordance with the ethical requirement that are relevant to our audit of the financial statements in Bangladesh, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## **Emphasis of matter**

We draw attention to Note # 3.1 to the financial statements which describes that the company recognizes all capital nature expenditure as revenue expenditure and accordingly it is charged in the income expenditure account in the period when it is incurred. Our opinion is not qualified in respect of this matter.

## **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards (IFRSs), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, Management is responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the company's financial reporting process.

*Continued...*

## **S. F. AHMED & CO.**

Chartered Accountants since 1958

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### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that gives a true and fair view.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit

The engagement partner on the audit resulting in this independent auditor's report is Md. Enamul H. Choudhury.

Dated, Dhaka;  
06 September 2021

S. F. Ahmed & Co.  
Chartered Accountants

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# HYSAWA

## Statement of Receipts and Payments

### For the year ended 30 June 2021

| Amount in Taka                                   |                   |                       |                    |                    |
|--|-------------------|-----------------------|--------------------|--------------------|
| General Fund                                     | O & M Fund        | Projects Fund         | 30-Jun-21          | 30-Jun-20          |
| <b>RECEIPTS</b>                                  |                   |                       |                    |                    |
| <b>Opening Balance:</b>                          |                   |                       |                    |                    |
| Cash in Hand                                     | 49,957            | -                     | 49,957             | 38,328             |
| Cash at Bank                                     | 10,226,508        | 505,108               | 149,254,334        | 204,664,704        |
|  | <b>10,276,465</b> | <b>505,108</b>        | <b>149,304,291</b> | <b>204,703,032</b> |
| Fund Received from Donors                        | -                 | 301,663,374.00        | 301,663,374        | 334,829,489        |
| Community Contribution                           | 9,536,237         |                       | 9,536,237          |                    |
| Overhead Received from Projects                  | 26,082,070        | -                     | 26,082,070         | 26,700,023         |
| Encashment of Fixed Deposit Receipts (FDRs)      | -                 | -                     | -                  | -                  |
| Bank Interest Received on FDRs and Bank Accounts | 9,787,722         | 1,280,383             | 18,557,915         | 13,013,793         |
| Income against Re-imbursement Expenditure        | 9,261,675         | -                     | 9,261,675          | 14,427,887         |
| Advance Received                                 | -                 | 5,700,000.00          | 5,700,000          | -                  |
| Previous year Receivable received                |                   |                       | -                  | 1,199,224          |
| Other Income of General Fund                     | 797,215           | -                     | 797,215            | 625,020            |
| <b>Total Receipts</b>                            | <b>45,928,682</b> | <b>314,853,184.00</b> | <b>371,598,486</b> | <b>390,795,436</b> |
| <b>Total</b>                                     | <b>56,205,147</b> | <b>453,375,902.00</b> | <b>520,902,777</b> | <b>595,498,468</b> |
| <b>PAYMENTS</b>                                  |                   |                       |                    |                    |
| Fund Transferred to Union Parishads              | -                 | 236,629,145.00        | 236,629,145        | 256,189,816        |
| Personnel Cost                                   | 15,988,647        | 58,885,704.00         | 74,874,351         | 79,252,878         |
| Program Activity Cost                            | -                 | 43,049,186.00         | 44,074,238         | 51,913,435         |
| Program Support Cost                             | 3,551,903         | 35,611,321.00         | 39,350,370         | 40,702,904         |
| Payment against Accruals & Provisions            | 339,942           | -                     | 339,942            | 429,027            |
| Purchased of Fixed Assets                        | 7,500             | -                     | 7,500              | 522,904            |
| Advance to staffs and others                     | 4,910,079         |                       | 4,910,079          | 98,000             |
| Advance refund to GF                             | -                 | 1,015,921.00          | 1,015,921          | -                  |
| Investment in Fixed Deposit Receipts (FDR)       | 23,431,799        | 830,297.00            | 32,486,856         | 17,085,214         |
| Refunded to Donors                               | -                 | 883,523.00            | 883,523            | -                  |
| <b>Total Payments</b>                            | <b>48,229,870</b> | <b>376,905,097.00</b> | <b>434,571,925</b> | <b>446,194,177</b> |
| <b>Closing Balance:</b>                          |                   |                       |                    |                    |
| Cash in Hand                                     | 49,611            | -                     | 49,611             | 49,957             |
| Cash at Bank                                     | 7,925,666         | 76,470,805.00         | 86,281,241         | 149,254,334        |
|  | <b>7,975,277</b>  | <b>76,470,805.00</b>  | <b>86,330,852</b>  | <b>149,304,291</b> |
| <b>Total</b>                                     | <b>56,205,147</b> | <b>453,375,902.00</b> | <b>520,902,777</b> | <b>595,498,468</b> |

Director Finance

Managing Director

Chairman



**HYSAWA**  
Statement of Financial Position  
As at 30 June 2021

| Amount in Taka   |                                   |
|--|-----------------------------------|
| 30-Jun-21  | 30-Jun-20                         |
|  |                                   |
| <b>Assets</b>  |                                   |
| <b>Non-current Assets</b>                              |                                   |
| Long-term Investment in Fixed Deposit Receipts (FDR)   | 16,450,588.00 37,754,544          |
| <b>Total Non-current Assets</b>                        | <b>16,450,588.00 37,754,544</b>   |
| <b>Current Assets</b>                                  |                                   |
| Advances, Deposit and Prepayments                      | 6,408,000.00 1,753,471            |
| Cash & Cash Equivalents                                | 86,330,852.00 149,304,291         |
| Short-term Investment in Fixed Deposit Receipts (FDRs) | 162,990,117.00 109,199,304        |
| Receivable from Cox's Bazar Project                    | - -                               |
| <b>Total Current Assets</b>                            | <b>255,728,969.00 260,257,066</b> |
| <b>Current Liabilities</b>                             |                                   |
| Provision for Expenses                                 | 385,939.00 339,942                |
| Payable to General Fund                                | 5,707,000.00 1,022,921            |
| <b>Total Current Liabilities</b>                       | <b>6,092,939.00 1,362,863</b>     |
| <b>Net Current Assets</b>                              | <b>249,636,030.00 258,894,203</b> |
| <b>Net Assets</b>                                      | <b>266,086,618.00 296,648,747</b> |
| <b>Represented by:</b>                                 |                                   |
| Due to Donor   | 122,039,951.00 188,201,196        |
| HYSAWA General Fund                                    | 117,846,366.00 91,851,672         |
| Operation & Maintenance Fund - Community Contribution  | 26,200,301.00 16,595,879          |
| <b>Total Fund and Liabilities</b>                      | <b>266,086,618.00 296,648,747</b> |
|  | 0.00 (0.36)                       |

*The accompanying notes form an integral part of these financial statements and are to be read in conjunction therewith.*

**Director Finance**

**Managing Director**

**Chairman**

*Signed in terms of our separate report of even date annexed.*

Dated, Dhaka;  
30 November 2020

S. F. Ahmed & Co.  
Chartered Accountants

# EXPENDITURE OF HYSAWA FOR THE YEAR ENDED 30 JUNE 2021

|        |                                   |                  |                       |                       |                            |                    |                       |                       | Amount in Lac Taka      |                   |                     |                   |
|--------|-----------------------------------|------------------|-----------------------|-----------------------|----------------------------|--------------------|-----------------------|-----------------------|-------------------------|-------------------|---------------------|-------------------|
| Sl no. | Line Items                        | Budget 2020-2021 | HYSAWA SDC Project-II | HYSAWA Danida Project | HYSAWA Cox's Bazar Project | HYSAWA ACF Project | HYSAWA Endowment Fund | HYSAWA German Project | HYSAWA SDC TRU Proeject | HYSAWA O & M Fund | HYSAWA General Fund | Total Expenditure |
| 1      | Infrastructure Water Supply       | 1,827.08         | 196.27                | 107.31                | 1,479.01                   | 9.11               |                       |                       |                         | 11.83             |                     | 1,803.53          |
| 2      | Infrastructure Sanitation         | 1,332.97         | 56.85                 |                       | 1,000.65                   | 16.52              |                       | 2.83                  |                         | 0.29              |                     | 1,077.14          |
| 3      | Capacity development, Training    | 123.93           | 2.21                  |                       | 15.67                      |                    |                       | 0.11                  |                         |                   |                     | 18.00             |
| 4      | Program Support Costs             | 693.07           | 260.98                | 148.79                | 356.50                     | 26.22              | 42.67                 | 1.80                  | 30.35                   |                   |                     | 867.31            |
| 5      | Community Mobilization Activities | 227.53           | 33.58                 | 15.81                 | 120.48                     | 6.60               |                       | 17.59                 |                         |                   |                     | 194.06            |
| 6      | HYSAWA Overhead                   | 190.06           |                       |                       |                            |                    |                       |                       |                         |                   | 199.34              | 199.34            |
| Total  |                                   | 4,394.65         | 549.89                | 271.91                | 2,972.31                   | 58.45              | 42.67                 | 22.33                 | 30.35                   | 12.12             | 199.34              | 4,159.38          |

# ACHIEVEMENTS AGAINST TARGET

| Major Indicators             |  | Target<br>2020-2021 | Progress<br>2020-2021 | Plan<br>2021-2022 |
|------------------------------|--|---------------------|-----------------------|-------------------|
| Capacity Building<br>Support | Number of UPs received fund for software activities                                      | 32                  | 54                    | 15                |
|                              | Number of UPs received fund for hardware activities                                      | 25                  | 18                    | 15                |
|                              | Number of UP functionaries completed training  | 240                 | 120                   | 300               |
|                              | Number of UP/PNGO staff/Volunteer received training                                      | 102                 | 141                   | 116               |
| Hygiene<br>Promotion         | Number of people received hygiene messages at community and school level                 | -                   | 171,078               | 111,000           |
|                              | Number of school where hygiene was promoted and BCC strategies were adopted              | 60                  | 56                    | 171               |
| Sanitation                   | Number of household level latrines improved or newly built at communities' own resources | -                   | 27,293                | 6,000             |
|                              | Number of public latrines constructed  | -                   | 60                    | 43                |
|                              | Number of Improved household latrines Constructed  | -                   | 932                   | 535               |
| Water<br>Supply              | Number of water supply options installed   | -                   | 2,249                 | 539               |
|                              | Number of beneficiaries from installed water points                                      | 2,500               | 62,758                | 28,500            |



# SINCE 2008, HYSAWA HAS...

Reached **10 million** people with hygiene education.

Constructed and renovated **1.7 million** improved latrines in households, schools, public/market places. Installed over **84,000** water points benefitting more than **4.3 million** people. Provided funds to **1,150** Union Parishads. Trained **16,000** UP functionaries and staff to enhance their capacity.







**HYSAWA**



**MINISTRY OF FOREIGN AFFAIRS  
OF DENMARK**  
*Denmark in Bangladesh*



Supported by  
**Switzerland**



**German Embassy  
Dhaka**

**Deutsche Botschaft  
Dhaka**



**ACTION  
AGAINST  
HUNGER**