



# HYSAWA

## ANNUAL REPORT 2020

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## **HYSAWA**

(Hygiene, Sanitation and Water Supply)

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2020

# TRIBUTE

to the Father of the Nation

## Bangabandhu Sheikh Mujibur Rahman

on his birth centenary

In 2020, HYSAWA has reached **221,045** people with hygiene promotion activities. The organization constructed and renovated **2,392** improved latrines in households, schools, public/market places and installed **990** water points. It also constructed **105** handwashing stations to raise awareness and tackle the spread of COVID-19. During the year, HYSAWA spent BDT **235.752** million and provided financial assistance to **65** UPs for WASH service delivery.



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## Chairman's Foreword

It is with great delight that we welcome you to the HYSAWA Annual Report 2020 - a highlight of inspiring stories from our work across the country. This report demonstrates our achievements and continued commitment to mobilize resources and providing capacity building support to Local Government Institutes (LGIs) and communities, empowering them to manage decentralized water and sanitation services in rural Bangladesh.

Like in previous years, the progress we have registered in a very difficult operating context in the backdrop of COVID-19 pandemic is remarkable. We had to limit our field-level activities during the lockdown imposed by the government to tackle the spread of coronavirus. Despite adversities, HYSAWA continued to work in hard-to-reach areas, climate-vulnerable regions, coastal zones and water-stressed places across the country.

The organization has gone the last mile to deliver the basic services, eased the sufferings and inconveniences of people and, most importantly, given them new hope for the future. Its continued effort and uncompromising commitment to providing decentralized water and sanitation services have met the people's need and brought comfort to their lives. HYSAWA has set new targets to build on our previous years' success and aim to deliver to people sustainable hygiene, sanitation, and water supply services.

We at HYSAWA would like to thank all our donors, LGIs, and partner organizations who have provided the invaluable support that has enabled us to keep our commitments and deliver our mission. I would also like to thank colleagues in HYSAWA Board, staff members and volunteers for their continued efforts and devotion to work. On behalf of those we serve, thank you for believing in us and making what we do possible.

**Helal Uddin Ahmed**

Chairman, HYSAWA Governing Board and  
Senior Secretary, Local Government Division

Ministry of Local Government, Rural Development and Co-operatives  
Government of the People's Republic of Bangladesh

## HYSAWA Governing Board



**Helal Uddin Ahmed**  
Senior Secretary,  
Local Government Division and  
Chairman, HYSAWA Governing Board



**Aroma Dutta, MP**  
Executive Director,  
PRIP Trust and  
Member, HYSAWA Governing Board



**Muhammad Ibrahim**  
Additional Secretary (WS),  
Local Government Division and  
Member, HYSAWA Governing Board



**AKM Dinarul Islam**  
Additional Secretary & Wing Chief,  
Coordination and Nordic Wing  
ERD, Ministry of Finance and  
Member, HYSAWA Governing Board



**Dr. Md. Khairuzzaman Mozumder**  
Additional Secretary  
Finance Division, Ministry of Finance  
and Member, HYSAWA Governing Board



**Momena Khatun**  
Joint Secretary  
Ministry of Disaster Management and Relief  
and Member, HYSAWA Governing Board



**Md. Saifur Rahman**  
Chief Engineer,  
Department of Public Health Engineering (DPHE)  
and Member, HYSAWA Governing Board



**Lise Abildgaard Sørensen**  
Development Counsellor,  
Royal Danish Embassy and  
Observer member, HYSAWA Governing Board



**Corinne Henchoz Pignani**  
Deputy Head of Cooperation,  
Embassy of Switzerland and  
Member, HYSAWA Governing Board



**Professor Emeritus M. Feroze Ahmed**  
Academic and Research Adviser,  
Stamford University and  
Member, HYSAWA Governing Board



**Swapan Kumar Das**  
Upazila Chairman,  
Fakirhat, Bagerhat and  
Member, HYSAWA Governing Board



**Begum Taslima Absar**  
UP Chairman,  
Nalua UP, Satkania, Chattogram and  
Member, HYSAWA Governing Board



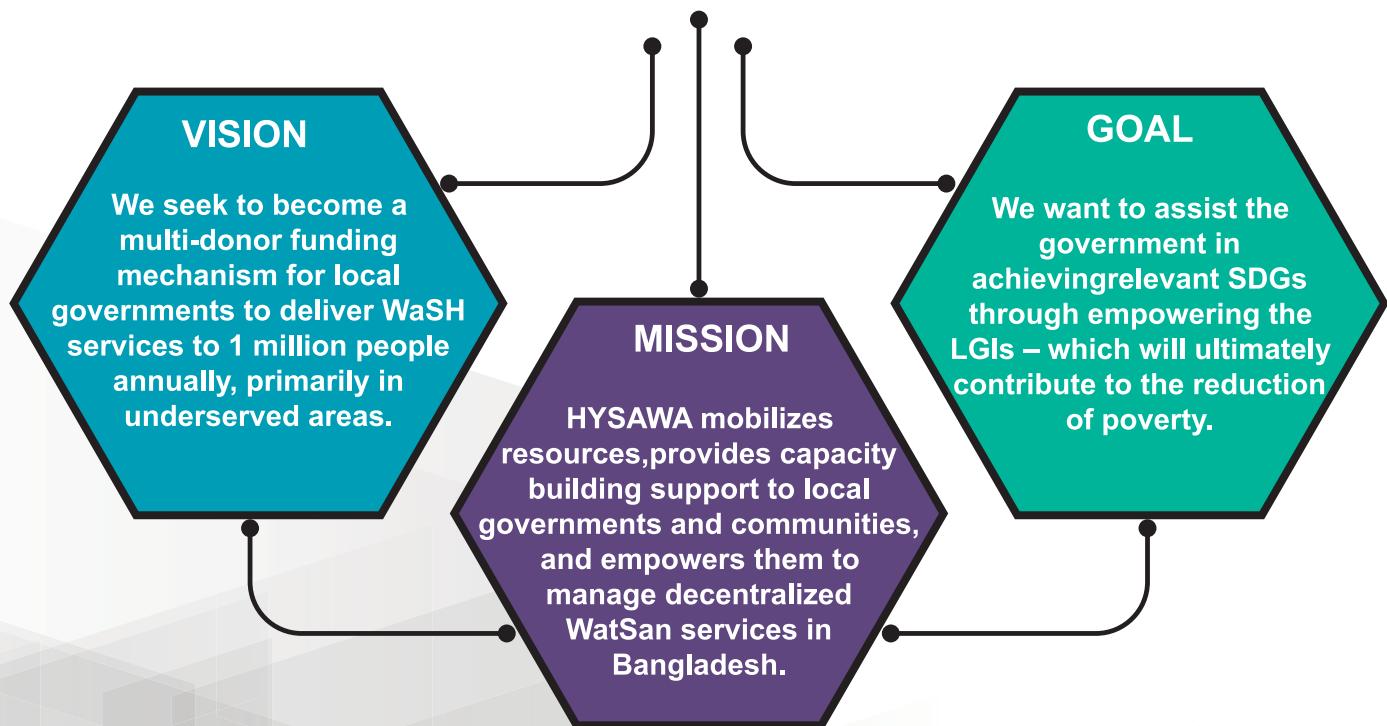
**Md. Nurul Osman**  
Acting Managing Director, and  
Member Secretary,  
HYSAWA Governing Board



# WHO WE ARE

HYSAWA (Hygiene, Sanitation and Water Supply) is a non-profit financing organization operating under the Local Government Division (LGD) of Bangladesh. Established as a multi-donor funding mechanism in 2007 and registered under the Companies Act 1994, we have been supporting the Local Government Institutions (LGIs), particularly Union Parishads (UPs) to manage decentralized rural hygiene, sanitation, and water supply services. HYSAWA mobilizes resources from the Government of Bangladesh (GoB) and development partners, and we are currently receiving funds from Swiss Agency for Development and Cooperation (SDC), Danish International Development Agency (DANIDA), Australian Agency for International Development (AusAID), Embassy of Germany in Bangladesh and Action Against Hunger (ACF) for undertaking projects to assist the less fortunate. HYSAWA is governed by a Board which is chaired by the Secretary of Local Government Division and comprised of representatives from ministries, LGIs, civil society and development partners – which is responsible for setting the policies and providing strategic direction. We are devotedly making efforts to assist the government in achieving the water and sanitation-related targets of the Sustainable Development Goals (SDGs) through:

- Ensuring safe and sustainable water access to rural people through Union Parishads;
- Improving hygiene behaviors, and promoting hygienic and improved sanitation among rural people;
- Providing resources and necessary capacity development support to Union Parishads for sustainable WaSH service delivery;
- Informing policymakers about the key learning from the projects.



# WHAT WE DO

## **Institution:**

We ensure good governance and strengthen institutional capacity of LGIs, particularly UPs, to deliver better and improved water and sanitation services.

## **Financing:**

We provide financial assistance to UPs to implement projects.

## **Sustainability:**

We ensure sustainable management of water and sanitation infrastructure.

## **Inclusion:**

We share the benefits of safe water, improved sanitation and hygiene with everyone – women, poor, disadvantaged groups.

## **Resilience:**

We empower communities to adapt to climate change.



# SDG Focus Of Our Intervention



## Our Donors in 2020



MINISTRY OF FOREIGN AFFAIRS OF DENMARK  
**DANIDA** | INTERNATIONAL DEVELOPMENT COOPERATION



Schweizerische Eidgenossenschaft  
Confédération suisse  
Confederazione Svizzera  
Confederaziun svizra

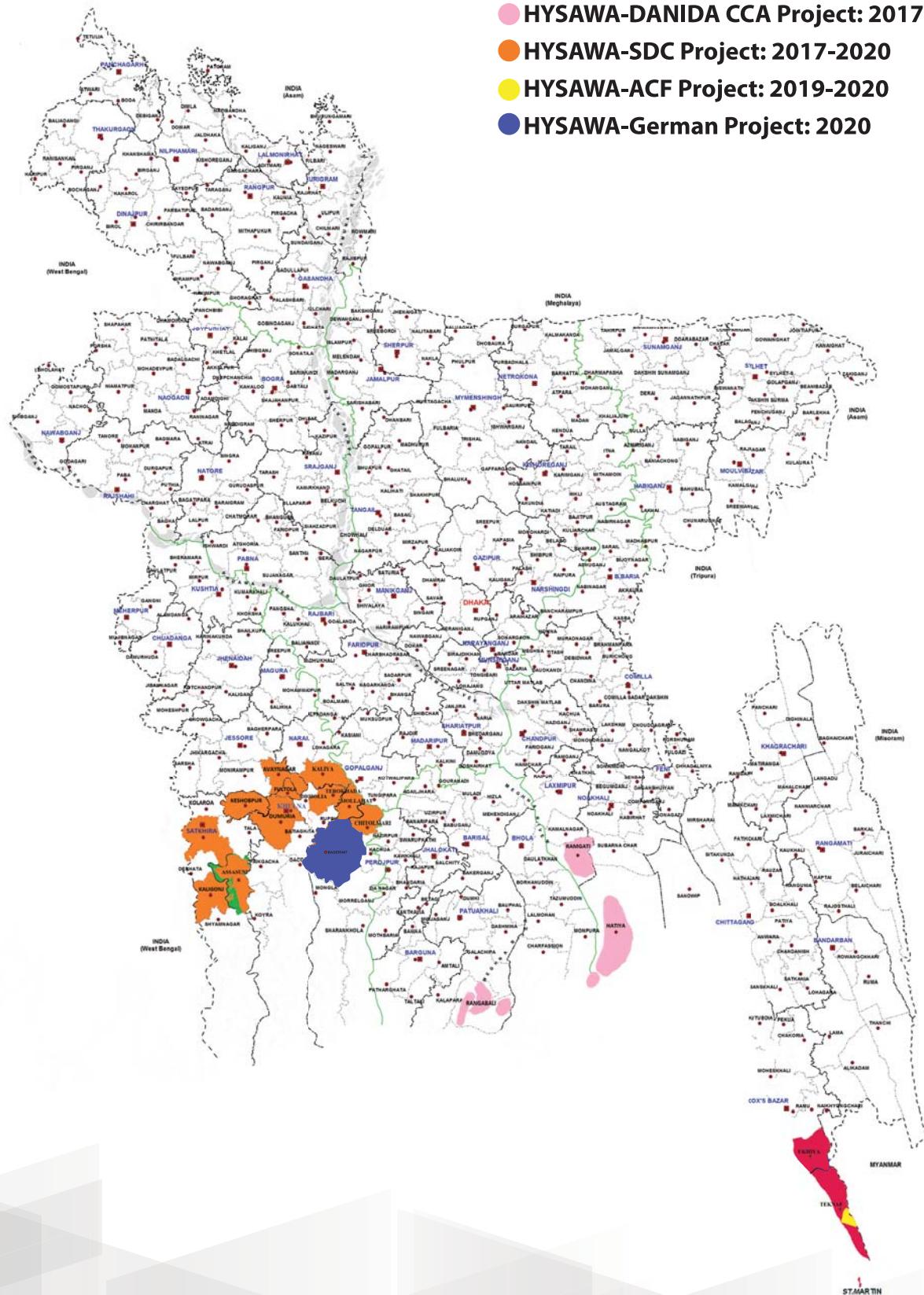
Swiss Agency for Development  
and Cooperation SDC



German Embassy  
Dhaka  
Deutsche Botschaft  
Dhaka



# Our Working Area



# 15,000+ facebook likes

**2,056** activity status posted on 'HYSAWA@Work' group by our field-level staff, community organizers and volunteers in 2020.

## HYSAWA@Work

Private group · 230 members



About Discussion Rooms Topics Members Events Media



...





# Highlights Of the year 2020



January

Ward Shobha (ward council meeting) held at Cox's Bazar to review the progress of the ongoing development activities and identify people's demand.



January

HYSAWA senior officials have held a project progress meeting with the Union Parishad chairmen of Ukhiya and Teknaf upazilas in Cox's Bazar. Together they discussed the ongoing challenges in terms of ensuring decentralized WaSH services for the host communities, and shared recommendations and proposed way forward to overcome those.



January

HYSAWA senior officials along with the Managing Director have observed the progress of the ongoing project in Cox's Bazar. They also visited several WaSH infrastructures installed in Jaliapalong Union that are benefitting hundreds of people living in the area.



January

HYSAWA has participated in a workshop on "Gender Equality, Gender-based Violence (GBV), Accountability for Affected Population (AAP), Protection against sexual exploitation and abuse (PSEA) & Child Protection" hosted by Action Against Hunger Bangladesh (ACF) in Cox's Bazar.



February

HYSAWA constructed communal bathrooms, water points, and waste pits in selected Rohingya refugee camps - benefitting some 1,100 Rohingya families as part of our ongoing effort to provide WaSH support to those in most need under HYSAWA-ACF project.



March

Representatives from the Embassy of Denmark visited Cox's Bazar to take stock of progress and activities of project activities. They observed several water points and improved household latrines constructed by HYSAWA in the area. The representatives also exchanged views with the UP functionaries and talked with the community people and students regarding the ongoing project.



March

HYSAWA distributed first slot of its COVID-19 protection materials among the poor and the front liners of its project areas (Khulna region, Hatiya, Ramgati and Cox's Bazar) through upazila administration and union parishads in an effort to mitigate the spread of coronavirus.



March

The Annual General Meeting of HYSAWA for the year of 2019 was held on 11 March 2020 at the Conference Room of Local Government Division. Mr. Helal Uddin Ahmed, Chairman, HYSAWA Governing Board & Senior Secretary, Local Government Division presided over the meeting.



## German Embassy Dhaka

## Deutsche Botschaft Dhaka

May

HYSAWA signed an Agreement with Embassy of Federal Republic of Germany for COVID-19 emergency responses in south-western coastal areas of Bangladesh. H.E. Peter Fahrenholz, Ambassador, Embassy of the Federal Republic of Germany and Mr. Md. Nurul Osman, Managing Director of HYSAWA virtually signed the agreement.



June

HYSAWA distributed first slot of its COVID-19 protection materials among the poor and the front-liners of its project areas (Khulna region, Hatiya, Ramgati and Cox's Bazar) through upazila administration and union parishads in an effort to mitigate the spread of coronavirus.



July

Volunteer orientation held on COVID-19 health and hygiene promotion issues under the HYSAWA-German project at Bagerhat. Mr. Swapan Kumar Das, Upazila Chairman, Farkirhat, and HYSAWA Governing Board member, attended the event as Chief Guest. Ms. Shahnaz Parvin, UNO, Farkirhat, and Ms. Rahima Khatun Bushra, AC Land, Farkirhat, were also present at the event among others.



September

Inauguration of handwashing station at Betaga Union Parishad in Bagerhat under HYSAWA-German Project aiming to raise awareness and tackle the spread of COVID-19 pandemic. Fakirhat Upazila Chairman and HYSAWA Governing Board member Mr. Swapan Kumar Das and Farkirhat Upazila Nirbahi Officer Mr. Tanvir Rahman were present at the event among others.



October

Inauguration of handwashing stations in different key points of Ukhia and Teknaf upazilas under HYSAWA-Cox's Bazar project supported by Denmark and Switzerland embassies.



October

Awareness rally and handwashing sessions organized in Khulna, Hatiya and Cox's Bazar marking the National Sanitation Month and Global Handwashing Day 2020.



November

Interactive COVID-19 awareness session using our various IEC/BCC materials being held at Bagerhat under HYSAWA-German Project.



November

HYSAWA participated in the 'Betaga Day' event at Bagerhat. Mr. Helal Uddin Ahmed, Chairman, HYSAWA Governing Board & Senior Secretary, Local Government Division was present at the event as chief guest. He visited HYSAWA's stall and took a glimpse at the organization's activities.



November

Hygiene promotion training for Community Organizers (COs) held in Cox's Bazar. A total of 34 COs from Ukhia and Teknaf upazilas received training on key hygiene topics from this week-long event.



November

HYSAWA provided necessary support to the targeted UPs in Khulna region to hold Ward Shobha.



December

Switzerland Ambassador to Bangladesh Ms. Nathalie Chuard has inaugurated the newly installed Reverse Osmosis (RO) Water Treatment Plant in Teknaf upazila of Cox's Bazar. Ms. Chuard also visited HYSAWA's stall that showcased different project activities of the organization during the event. Senior officials from both SDC and HYSAWA accompanied her during the visit.



**Intervention area:**

## Improved Hygiene

## Intervention area: Improved Hygiene

# Motivating Improved Hygiene Behavior

HYSAWA is relentlessly working to change the scenario by sensitizing rural Bangladeshi people about hygiene issues and motivating them to give up unhygienic practices. Ensuring improved hygiene behavior is a stated goal of all HYSAWA projects. Its Hygiene Promotion activities are mainly advocated by Community Organizers and local volunteers. They work as change agents for shifting hygiene beliefs and habits amongst the people of the community and school students. Together, they cover six key topics: hand-washing, menstrual hygiene, latrine hygiene, water safety, food hygiene and household waste disposal management. A variety of IEC/BCC materials such as flip charts, posters, games and videos are being used to stimulate hygiene discussion in schools and community participation.

In most of HYSAWA's project areas, people have already started appreciating the UP-led WaSH services. Positive changes about WaSH are observed at communities in the people's daily lives. According to a recent study conducted by HYSAWA its working areas, around 75% people now have a good to moderate level of awareness about key hygiene issues and over 75% students participating in the study have managed to recall all the issues discussed in their school hygiene sessions.



**221,045**  
people reached.



**18,349**  
courtyard sessions  
arranged.



**1,531**  
school sessions  
conducted.



## COVID-19 Emergency Response and Pandemic Preparedness

Tackling COVID-19 requires a comprehensive package. As one of the leading experts in water, sanitation and hygiene (WASH) sector, HYSAWA has played a vital role in preventing the spread of Coronavirus, by focusing on one of its key areas of expertise – hygiene promotion as the first line of defence for COVID-19. At this critical juncture in the COVID-19 response, HYSAWA made sure that no one is left behind and the organization's continued efforts toward ensuring 'improved hygiene practice for all' are not compromised by the threat of the pandemic.

Since the beginning of the lockdown imposed by the Government of Bangladesh to tackle the spread of coronavirus, HYSAWA has been working relentlessly to raise awareness among the poor people in its project areas. The organization has distributed COVID-19 protection materials among the people and COVID-19 front-liners in phases. It also constructed **105** handwashing stations in its project areas. Besides, HYSAWA has also been implementing a separate project titled "Improvement of Hygiene Practices and Enabling People to Prevent COVID-19 and Similar Infections" in Bagerhat awarded by German Embassy. Approximately BDT 20 million has been expended for COVID protection materials and infrastructures.

 Leaflet – 100,000	 Liquid hand rubs – 1,250
 Sticker – 5,000	 Protective goggles – 200
 Mask – 115,000	 Digital thermometers – 20
 Soap – 152,000	 Spray machines – 260
 PPEs – 200	 Gallons of chlorine – 132
 Hand gloves – 400	

## Hygiene Promotion Activities



Students practise 6 steps of hand washing as part of the COVID-19 prevention activities.



Latrine hygiene session arranged for students and community people



Special interactive booklet developed for students on COVID-19 awareness and prevention.



IEC/BCC materials on COVID-19 prevention developed by HYSAWA



Menstrual hygiene session for girls and women



Food hygiene session for community people



**Intervention area:**

# Sustainable Sanitation

## Intervention area: Sustainable Sanitation

# Sustainable Sanitation for All

While sanitation is fundamental for health and wellbeing, Bangladesh is still facing growing challenges in providing safe, affordable and functional sanitation systems that are also sustainable. To qualify as sustainable sanitation, a sanitation system has to be economically viable, socially acceptable, technically and institutionally appropriate, and protect the environment and natural resources.

HYSAWA categorized its sanitation interventions into two main types: household sanitation and institutional and public sanitation. The approach followed by the organization to tackle household sanitation challenges is built around community motivation and collective action. Through awareness-raising sessions conducted by the COs, the community people are introduced to the concept of sanitary latrine and made aware of low-cost sanitation facilities which meet the criteria for safety and environmental impact. This approach often prompts communities' collective response. Motivated by the COs, Many people build or repair their latrines using their own resources and, at the same time, put pressure on the reluctant households to build latrines and switch behavior.

HYSAWA uses a very different approach when it comes to ensuring access to sanitation in institutions and in public places. Construction or renovation of sanitation facilities in these locations is subsidized by HYSAWA. The organisation bears 80-90% of the cost whereas school authorities or communities invest the rest. In 2020, HYSAWA provided financial and technical support to construct or, renovate 2,392 such latrines in its project supported areas. Each of these latrines has separate chambers for male and female, and is provided with wash basin, running water supply, overhead tank, septic tank and soak pit system. And now that the women have separate chamber with clearly signposted entrance for them, they are able to take care of their personal needs without feeling uneasy and embarrassed.



**17**  
public latrines  
constructed.



**41**  
institutional latrines  
constructed.



**2,334**  
household latrines  
built.



**24,727**  
latrines built with  
communities  
own resources through  
motivation.

## Adapting to Improved and Sustainable Sanitation



SaTo pans are affordable and easy to clean



Good habits start at an early stage



Improved household latrine for community people



Modern and spacious public latrines



Improved and modish institutional latrine



Intervention area:

## Safe Water Access

# Improving Access to Safe Water

The right to safe water is recognized as a foundation of all other human rights. Even though Bangladesh has made significant strides progress regarding universal access to improved water sources, access to safe drinking water is still low at 42% according to the 8th Five-year plan statement.

In its work around rural Bangladesh, HYSawa witnesses the detrimental effects of water scarcity on families and communities, especially the poor. To make life easier and better, one of our core goals is to provide safe water points within 50 meters' reach of every household. HYSawa generally provide deep tube wells and deep-set pumps in hard-to-reach communities, and where deep tube-wells are not feasible, alternative methods, including Reverse Osmosis (RO), Sky Hydrant, and Rain Water Harvesting Plant are applied. In 2020, HYSawa continued its focus on the provision of ensuring safe water in rural and hard-to-reach areas amid the pandemic situation. Besides, HYSawa engages external water quality experts, who use mobile field-testing kits, collect GPS coordinates of the water sources and follow scientifically acceptable methods to test the water quality.

Simultaneously, it is essential that tube-wells once installed are looked after by the community. For this, HYSawa trains two caretakers for every water point with basic tube-well caring skills. In 2020, 1,256 caretakers and 39 mechanics were trained for the tube-wells. Moreover, 4,597 previously installed tube-wells were followed up during 2020 by HYSawa and field-level technical staff.

In areas, particularly, parts of Satkhira and Cox's Bazar districts where people used to drink water from unsafe surface water sources, HYSawa has distributed some Bacteria removal filters. Sawyer filter, a USA made and WHO approved filter has been tested in BCSIR and DPHE laboratory before distribution. The filter can remove 99.99% bacteria.



869  
tube wells.



120  
rain water harvesting plants



1  
reverse osmosis plant

## Alternative Water Technologies



Piped Water Supply System in Bagerhat



Reverse Osmosis (RO) water treatment plant in Cox's Bazar



Sky Hydrant water purification system in Satkhira



Rain Water Harvesting Plant in Satkhira



Sawyer filters distributed among project beneficiaries - which can filter out pathogenic bacteria and protozoa.

# ৭নং তমরউদ্দি ইউনিয়ন পরিষদ, হাতিয়া, চ

## হাইসাওয়া কর্মসূচি বাস্তবায়ন উন্মুক্ত তথ

অর্থায়নে: হাইসাওয়া

বাস্তবায়নে: ইউনিয়ন পরিষদ

বাস্তবায়ন

### তথ্য প্রদানের তারিখঃ

০৫/১২/১১

ইউনিয়ন তথ্য	মোট খানা	মোট জনসংখ্যা	মোট নারী	মোট পুরুষ					
	৭২০৫	৩৩৪২৫	১৭৯০৫	১৫৫২০					
আওতায় গঠিত সংগঠন (সিডিএফ)	মোট খানা	মোট জনসংখ্যা	মোট নারী	মোট পুরুষ					
	১৮৭৯	৯১৮০	৪৭৪৫	৪৪২৭					
সিডিএফ এর আওতায় ল্যাট্রিন সংক্রান্ত তথ্য	মোট ল্যাট্রিন	মোট অস্বাস্থসম্মত ল্যাট্রিন		মো					
	১৮০৮	৭০১ (৩৯%)							
প্রকল্পের আওতায় বিদ্যালয়ের সংখ্যা	৫	প্রাথমিক বিদ্যালয়	৫	বালিকা বিদ্যালয় ০ মোট ছাত্র-ছাত্রী সংখ্যা					
নিরাপদ পানি সরবরাহ									
প্রযুক্তি	মোট চাহিদা সংখ্যা	হাইসাওয়া কর্তৃক অনুমোদিত	অর্থ বছর	স্থাপনকৃত নলকূপ সংখ্যা	উপকারভোগী সংখ্যা	কার্যকরী প্রযুক্তি	মোট চাহিদা সংখ্যা	হাইসাওয়া কর্তৃক অনুমোদিত	ত
গভীর নলকূপ	৮৮	১৯	২০১৭-২০১৮	০	০	পাবলিক ট্যালেট	৩	১	২০
			২০১৮-২০১৯	১৯	১২৫৫				২
			২০১৯-২০২০						২
হাইজিন প্রোমোশন									
খানা ভিত্তিক ল্যাট্রিন উন্নয়ন	হাইজিন শিক্ষা					অর্থ বছর	হাইসাওয়া দেকে প্রা		
অর্থ বছর	২০১৭-১৮	২০১৮-১৯	২০১৯-২০	এপর্যন্ত বিভিন্ন বিষয়ে হাইজিন শিক্ষা পেয়েছে			১৭-১৮	৭৬৫	
ক্ষয়মাত্রা	২০০	২০০	৩০০	ছাত্র	ছাত্রী	৯৪৫১৭৫	পুরুষ	মোট	
জীবন	১৬১	১২০	১০০	৫৩২	৪৫৪	৪৭৪৫	৪৪২৭	১০১৫৮	
								১৯-২০	
								১৫৫	

Intervention area:

# Governance

# Good Governance and Sector Coordination

HYSAWA's WatSan interventions are geared towards reducing poverty, promoting equality and boosting inclusive development at local level. Therefore, measures to improve good governance are well-integrated into its project activities.

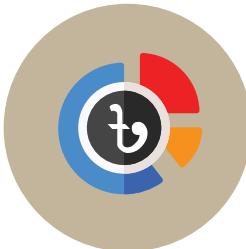
Throughout the year, HYSAWA continued its venture to improve local governance by means of decentralization in delivering water and sanitation services. However, the activities were limited due to the shutdown imposed by the government to tackle the COVID-19 pandemic. Meanwhile, as a result of HYSAWA activities, representatives of the Union Parishads were properly sensitized about making plans in consultation with local people, which brought a sea-change in their practices. The Ward Council Meetings for problem identification are now regularly arranged, open budget sessions and proper tendering are held, which is seen as a major landmark in HYSAWA's achievements towards establishing good governance in grassroots level.

HYSAWA uses its WatSan service delivery to guide the LGIs to help them provide public services in a transparent and accountable manner. Keeping the objectives in mind, we provided extensive trainings on various modules to UP functionaries all year round so that the UP officials develop a clear understanding about these matters. Additionally, they have to maintain an updated disclosure board in the interests of transparency that contains information about HYSAWA-supported schemes. This mechanism gave community people the information they need to hold UP functionaries to account and at the same time barred the functionaries from indulging in possible corruption.

HYSAWA regularly participate in WASH Sector meetings and also provide project information to the sector and DPHE. HYSAWA strictly follow guidelines and strategies suggested by the Sector and local administration. There are District and Upazila level coordination meetings organized by respective Government authority and HYSAWA attend those meetings and comply decisions and suggestions. These meetings are attended by all WASH partners in the area.



**65**  
UPs received funds



**51**  
Open budget  
sessions held.



**540**  
Ward council  
meetings organized.



**Intervention area:**

# Capacity Development and Empowerment

# Capacity Development for Better Service Delivery

Capacity Development is key to the long-term success and sustainability of programs. . The key areas where HYSAWA works to boost the UP capacities include planning, budgeting of WatSan and other development projects, accounting and book keeping, procurement, contract management and monitoring. Cross-cutting issues like poverty, human rights, culture and environment, are also integrated into the planning, implementing and monitoring stages of the projects. HYSAWA has continued to invest in a wide range of capacity-building activities to develop the ability of UP functionaries and representatives to facilitate the process of ensuring better service delivery

HYSAWA has worked closely with 65 UPs in Khulna region, Hatiya and Rangabali upazilas, and Cox's Bazar district to raise their own capacities to initiate, undertake and manage development activities throughout 2020. Besides, WatSan-related standing committees have been activated in all our working Union Parishads. Over the year, a total of 12 UP functionaries and 189 Community Organizers (COs) have received training on different modules. The COs, recruited by the Union Parishad to mobilise community people, motivate and persuade people to use hygienic toilets and adopt safe hygienic practices.

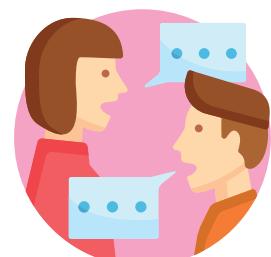
Findings from the most recent HYSAWA studies showed that, 98% UPs activated WASH related standing committees that performed their assigned tasks, 97% UPs complied with public finance management guidelines while 97% UPs followed the procedures laid down in Public Procurement Rules (PPR). The findings also suggest that respondents now consider UP officials as more efficient, responsive and attentive to their duties, with 72% people saying that they are quite satisfied with the quality of UP public service delivery. The impact of these capacity-building initiatives is profound that resulted in the enhancement of community development works and facilitation of community participation and empowerment.



**12**  
UP functionaries  
trained.



**189**  
COs trained.



**966**  
Community groups  
formed.

## Capacity Building Events for Union Parishads



UP members are provided with training on project implementation



Capacity building training for Community Organizers



Training to UP secretaries on finance and procurement management



Assisting UPs to organize regular Ward Shobha (ward council meeting)



Hands-on support for procurement operations at UPs



Capacity building workshop on role of UPs in HYSAWA programmes



**Intervention area:**

# **Gender Equity & Disability Inclusion**

## Intervention area: Gender Equity and Disability Inclusion

# Addressing Gender Equity and Disability Inclusion

Gender equity is a strategic priority for HYSawa and is inextricably linked to its all project activities. The organization ensures that women are given equal importance at every level. HYSawa also has an exclusive gender policy to ensure gender policy to ensure gender equity and address the gender related issues in the organization.

In our projects, gender integration activities range from expanding women's opportunities in employment, ensuring their participation in planning to combating discriminatory practices and getting women involved in infrastructure maintenance. Deliberate attempts have been made to engage female staff at all levels. As a result, 100% UP level staffs (COs) are female. At Governing Board level, 5 out of 13 members are also female. Nearly one quarter of the trained UP functionaries are women. HYSawa makes it mandatory for a female Ward member to become co-signatory of UP's HYSawa project account.

At the implementation level, HYSawa also ensures that women and physically challenged people are given first priority. They are encouraged to actively engage in CDF mapping and site selection of water points. The community and institutional latrines built across intervention areas have separate, marked booths for girls and women, and have facilities for the disabled. The gender-equity efforts bring about a change in culture that is unfairly biased towards men and at the same time, made women's presence more visible in work outside their homes.



106

Female Staff appointed  
UP/Pourashava level



14

Disability Friendly WaSH  
infrastructure constructed



HYSawa's  
disability-friendly  
latrines.



Intervention area:

# Climate Change Adaptation

## Intervention area: Climate Change Adaptation

# Adaptation and Resilience to Climate Change

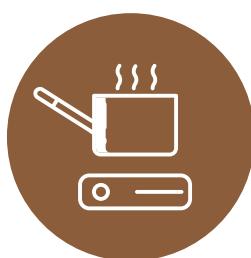
Climate change in Bangladesh is a critical issue as the country is one of the most vulnerable to the effects of climate change. In the 2020 edition of Germanwatch's Climate Risk Index, Bangladesh ranked seventh in the list of countries most affected by climate calamities during the period 1999–2018. Therefore, supporting the community people to build their resilience is one of the core activities of HYSAWA's climate change project. At the same time, HYSAWA also puts special emphasis on capacity development of local governments in areas ranging from Climate Change Adaptation (CCA) assessments, preparing local development plan and accessing national and international funding sources.

In 2020, we have continued our venture to support local government institutions of the project areas in tackling the challenges of climate change. In the implementing union parishads, some CDFs have been formed and volunteers were selected to make people aware about the climate change effects. Proposing adaptation actions, each community forum had already prepared their own plans, which were validated in Ward-level meetings and were added to the list of UPs' comprehensive CCA plans. In 2020, HYSAWA installed some 135 climate resilient deep tube wells, promoted 856 improved cook stoves, 1,647 solar panels and planted 23,423 trees as part of the ongoing effort to tackle climate change. Hygiene education is also running in community level forums.



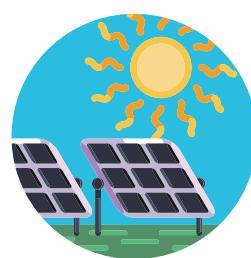
**135**

Climate Resilient  
Tube Wells Installed.



**856**

Improved  
Cook Stove Provided.



**1,647**

Solar Panels Provided.



**23,423**

Trees Planted.

## Climate Change Adaptation Activities



Raised platform tube wells to combat adverse weather events



Elevated latrines to minimize the impact of climate change



Promoting solar energy to tackle climate change



Tree plantation for mitigating global warming



People are made aware of the benefits of using improved stoves

# Monitoring, Quality Control and Accountability

HYSAWA has an intensive multi-channel monitoring mechanism to ensure accountability and oversee the company's ongoing projects. Monitoring is carried out at community level, UP level and national level, the outcomes of which form the basis of programme evaluation. The vast number of actors involved in the monitoring and evaluation process ensures that all necessary data are collected, processed, analyzed and reported systematically and in a coordinated manner.

HYSAWA follows wide range of mechanisms and monitoring tools to ensure quality of works. Regarding the accountability, the project widely circulates its targets, budgets, costs, target beneficiaries etc. wider circulation of information and monitoring mechanisms ensures better accountability in compare to their prevailing practices.

HYSAWA follows multiple work certification and bill checking process and they are clearly described in Project Implementation Manual (PIM). The steps are (i) the beneficiaries certify work completion following a checklist and they were oriented before about work and quality/quantity monitoring. (ii) HYSAWA Engineers do regular quality check during works and finally they prepare a checklist of all completed works (iii) Engineers checks the bill submitted by Contractor and sign on it upon finding it accurate. (iv) HYSAWA project officer for finance checks bill amount based on completed and certified works. (v) UP Secretary checks all certifications and forward it to Chairman. (vi) Before making payment to contractor UP meeting recommends payment and an advice given to bank that the payment has been recommended in UP meeting.

HYSAWA online portal and integrated mobile application have different interfaces for different users with classified access to information. Users from Union, Upazila, district level as well as third party users can log on to the portal to update their reports. However, any user can easily see progress report, financial transactions, water point data, sanitation data and training data. The user-friendly interface and report-tracking system have made this online reporting quite effective.



Water point tracking system on website



HYSAWA Events App  
For COs to report their daily activities



HYSAWA Tubewell Maintenance  
Open app for all to report status of HYSAWA funded tubewells



KoBoToolbox -  
For HYSAWA staff to report their daily activities

# Lessons Learned

Under our projects, the responsibility of implementing schemes rests with UPs. However, as political figures, UPs tend to emphasize more on their electoral pledges to secure future wins. Hence, it becomes difficult to make them act beyond political motivations. After a long run of success in HYSAWA projects, that doubt has been removed and engaging with LGIs proved to be an important step towards bringing increased economic and social benefits.

Viewed from the angle of “empowering the LGIs” - a principle that sits at the heart of HYSAWA’s project interventions – recruitment of direct staff has given the UPs a sense of ownership and provided the UP functionaries with the impetus to work for the project with all sincerity.

HYSAWA’s policy of hiring females as COs to promote gender equity in recruitment has yielded concrete benefits. Experience showed that these COs are as engaged at work and produce as good results as men do. Nevertheless, there were some distinct disadvantages to hiring females who are students or deemed too-good. Many of them left their jobs as soon as a better opportunity comes along. Again, some UPs had been in the habit of firing the employees for unjust reasons leading to a drop in the UPs’ project-related performance. After imposition of restrictions, their enthusiasm to do this has plummeted and strict compliance with PPR was also ensured.

We have remained heavily relied on external audit firms to assess LGIs’ financial performance. It was believed that this initiative of involving independent

agencies would lend greater credibility to LGIs’ finance management. As reasonable as this idea may sound, in practice it did not end up very well, some serious lapses in the works of the agencies were found. As a result, their financial monitoring service has fallen short of expectation. By contrast, monitoring work done internally by HYSAWA has so far proved more effective as it delivered what was expected. This indicates that reducing dependence on the external agencies and improving HYSAWA’s institutional capacity for finance monitoring is the best way to go forward.

This shutdown during February to May pronounces people to stay at home. It also imposes a complete restriction on people’s movement from one place to another. Unanimously, this catastrophe situation directed HYSAWA to hold up all its field activities of project since March 2020. This shut down has hampered the implementation of this project in due time.

Additional activities for COVID prevention had to be carried out, Hygiene promotion activities were largely hampered but infrastructures activities went well after June as contractors wanted to work and communities also asking services as early possible.

# Key Challenges

Residents of some HYSAWA-supported UPs still lack reliable access to safe water. And the reason for their missing out on our support is that those areas are considered infeasible for low-cost technologies of water supply. These UPs are characteristically different from others for their geo-hydrological and ecological conditions. UPs located in hilly regions have poor groundwater storage while, those in the coastal belt, seawater intrusion makes their groundwater undrinkable. Looking for viable options of drinking water sources for these people, HYSAWA tried cutting edge technologies such as reverse osmosis plant and sky hydrant and also performed test drilling of deep tube-well in some areas, with some success. While HYSAWA has managed to provide safe water to a sizable portion of people in the water stressed regions, a great deal of works still remains and a long way is still to go.

The range of HYSAWA activities in each Union Parishad is very wide, so much so that their planning, budgets and predicted benefits can be compared with those of an entire project of other organizations. As far as HYSAWA projects are concerned, the most important thing that matters is to get to and achieve desired end results.

For example, for many organizations, capacity building is an end in itself whereas in HYSAWA project this is only a means to prepare stakeholders to take on more responsibilities in project implementation. The fact that capacity building and other such programmes must deliver and is a prerequisite for successful project

execution presents a big challenge. And this was overcome with practical hands-on support, provision of necessary resources, set guidelines and continuous supervisions.

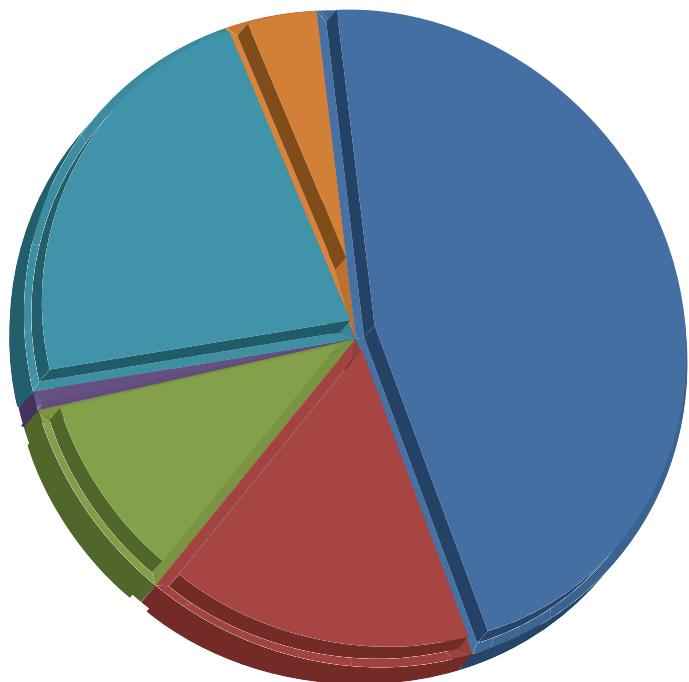
We have recruited competent individuals to provide consultancy services and arranged Training of Trainers (ToT) events, all of which have offered means to overcome any sorts of organizational or field-level limitations.

Over the years, it is evident that LGIs are less interested about good governance whose benefits were mostly intangible. Under such circumstances, it is rather difficult to promote good governance indicators like transparency and accountability. Keeping it in mind, we are providing varying degrees of assistance and regulatory guidance to build transparent and accountable local governments.

There were many UPs where the relevant standing committees had not been formed as per government instructions. Reforming those committees was definitely a tall order, but HYSAWA Fund has risen to the occasion and provided the UPs with necessary assistance in this regard.

# Financial Accounts

HYSAWA's expenses, which include installation of water and sanitation infrastructures and their associated costs, were BDT 465.072 million till June 2020. The money was spent in a total of four projects funded by SDC, DANIDA, German embassy and Action against Hunger (ACF). Infrastructure water points received the largest share of financing this year with 46% of total spending (BDT 214.7 million), followed by Programme support cost (22% or BDT 103.833 million). The cost on sanitation infrastructure and community mobilization activities as a percentage of total spending was 16% and 10% respectively. On the other hand, HYSAWA overhead and Capacity Building and Training received 5% and 1% of total spending this year.



Infrastructure-Water Points	46%
Hygiene promotion and Program support cost	22%
Infrastructure-Sanitation	16%
Community mobilization activities	10%
HYSAWA overhead	5%
Capacity building and training	1%

**BDT 235.752 million spent in 2020**

## **Independent Auditor's Report To the Members of Governing Board of HYSAWA**

### ***Opinion***

We have audited the accompanying Financial Statements of "HYSAWA" (the company) , which comprise the Statement of Financial Position as at 30 June 2020, the Statement of comprehensive income, the Statement of change in fund and statement of cash flows along with the Statement of Receipts & Payments for the year then ended, and notes to the financial statements, including a significant accounting policies.

In our opinion, the accompanying Financial Statements give true and fair view of the Financial Position of HYSAWA as at 30 June 2020, and (of) its Financial Performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards and comply with applicable laws and regulations.

### ***Basis for Opinion***

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company in accordance with the ethical requirement that are relevant to our audit of the financial statements in Bangladesh, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### ***Emphasis of matter***

We draw attention to Note # 3.1 to the financial statements which describes that the company recognizes all capital nature expenditure as revenue expenditure and accordingly it is charged in the income expenditure account in the period when it is incurred. Our opinion is not qualified in respect of this matter.

### ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards (IFRSs), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, Management is responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the company's financial reporting process.

*Continued:*

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- ☒ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ☒ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- ☒ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ☒ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that gives a true and fair view.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Dated, Dhaka;  
30 December 2020

**S. F. Ahmed & Co.**  
Chartered Accountants

**HYSAWA**  
**Statement of Receipts and Payments**  
*For the year ended 30 June 2020*

Notes	Amount in Taka				
	General Fund	O & M Fund	Projects Fund	30-Jun-20	30-Jun-19
<b>RECEIPTS</b>					
Opening Balance:	38,328	-	-	38,328	84,553
Cash in Hand	2,305,464	1,309,813	201,049,427	204,664,704	79,249,666
Cash at Bank	<b>2,343,792</b>	<b>1,309,813</b>	<b>201,049,427</b>	<b>204,703,032</b>	<b>79,334,219</b>
Fund Received from Donors	-	645,021	334,184,468	334,829,489	377,265,938
Overhead Received from Projects	20	26,700,023	-	26,700,023	10,344,188
Short-term loan realized from Gratuity fund		-	-	-	-
Encashment of Fixed Deposit Receipts (FDRs)		-	-	-	-
Bank Interest Received on FDRs and Bank Accounts	19	3,049,859	580,863	9,383,071	13,013,793
Unspent Fund Balance Refund from UP and PNGOs		-	-	-	-
Income against Re-imbursement Expenditure		14,427,887	-	14,427,887	12,086,231
Previous year Receivable received		1,199,224	-	1,199,224	-
Other Income of General Fund	22	625,020	-	625,020	86,000
Total Receipts		<b>46,002,013</b>	<b>1,225,884</b>	<b>343,567,539</b>	<b>390,795,436</b>
Total		<b>48,345,805</b>	<b>2,535,697</b>	<b>544,616,966</b>	<b>489,836,291</b>
<b>PAYMENTS</b>					
Fund Transferred to Union Parishads	-	-	256,189,816	256,189,816	95,244,660
Personnel Cost	14	16,385,573	-	62,867,305	79,252,878
Program Activity Cost	15	-	477,670	51,435,765	51,913,435
Program Support Cost	16	4,281,969	4,383	36,416,552	40,702,904
Payment against Accruals & Provisions		429,027	-	429,027	399,764
Purchased of Fixed Assets		36,646	-	486,258	522,904
Advance to staffs and others		1,015,921	(917,921)	98,000	(980,663)
Security Deposit		-	-	-	318,250
Investment in Fixed Deposit Receipts (FDR)		15,920,204	1,548,536	(383,526)	17,085,214
Interest Refunded to Donors (HYSAWA AHC Project)		-	-	-	(31)
Total Payments		<b>38,069,340</b>	<b>2,030,589</b>	<b>406,094,248</b>	<b>446,194,177</b>
Closing Balance:					
Cash in Hand	6	49,957	-	49,957	38,328
Cash at Bank		10,226,508	505,108	138,522,718	149,254,334
Total		<b>10,276,465</b>	<b>505,108</b>	<b>138,522,718</b>	<b>204,664,704</b>
		<b>48,345,805</b>	<b>2,535,697</b>	<b>544,616,966</b>	<b>489,835,669</b>

Director Finance

Managing Director

Chairman

**HYSAWA**  
**Statement of Financial Position**  
*As at 30 June 2020*

	Note	Amount in Taka		
		30-Jun-20	30-Jun-19	
<b>Assets</b>				
<b>Non-current Assets</b>				
Long-term Investment in Fixed Deposit Receipts (FDR)	4	37,754,544	27,704,613	
<b>Total Non-current Assets</b>		<b>37,754,544</b>	<b>27,704,613</b>	
<b>Current Assets</b>				
Advances, Deposit and Prepayments	5	1,753,471	660,462	
Cash & Cash Equivalents	6	149,304,291	204,703,032	
Short-term Investment in Fixed Deposit Receipts (FDRs)	7	109,199,304	102,164,021	
Receivable from Cox's Bazar Project		-	1,199,224	
<b>Total Current Assets</b>		<b>260,257,066</b>	<b>308,726,740</b>	
<b>Current Liabilities</b>				
Provision for Expenses	8	339,942	429,027	
Payable to General Fund	9	1,022,921	7,000	
Deferred Overhead Income	21	-	-	
<b>Total Current Liabilities</b>		<b>1,362,863</b>	<b>436,027</b>	
<b>Net Current Assets</b>		<b>258,894,203</b>	<b>308,290,713</b>	
<b>Net Assets</b>		<b>296,648,747</b>	<b>335,995,325</b>	
<b>Represented by:</b>				
Due to Donor	10	188,201,196	252,050,264	
HYSAWA General Fund	11	91,851,672	68,093,013	
Operation & Maintenance Fund - Community Contribution	12	16,595,879	15,852,048	
<b>Total Fund and Liabilities</b>		<b>296,648,747</b>	<b>335,995,325</b>	

*The accompanying notes form an integral part of these financial statements and are to be read in conjunction*

**Director Finance**

**Managing Director**

**Chairman**

*Signed in terms of our separate report of even date annexed.*

Dated, Dhaka;  
30 December 2020

**S. F. Ahmed & Co.**  
Chartered Accountants

## Expenditure of HYSAWA for the Year Ended 30 June 2020

*Amount in Lac Taka*

Sl no.	Line Items	Budget 2019-2020	HYSAWA SDC Project-II	HYSAWA Danida Project	HYSAWA Cox's Bazar Project	HYSAWA Australian High Commission Project	HYSAWA ACF Project	HYSAWA Donation Account	HYSAWA Endowment Fund	HYSAWA German Project
1	Program Support Costs	741.78	438.31	193.85	309.69	2.00	39.66	0.02	42.64	0.31
2	Com.Mobilization Activities	279.08	58.77	56.45	237.12	2.63	110.97			
3	Capacity Building and Training	45.27	32.03	3.83	6.54	0.38	0.21			
4	Infrastructures-Sanitation	918.57	105.43	29.95	525.15	1.50	83.99			
5	Infrastructures-Water Points	2642.76	775.16	115.87	1,232.28		18.87			
6	HYSAWA Overhead	213.00	-			-	-	-	-	
<b>Total</b>		<b>4,840.46</b>	<b>1,409.70</b>	<b>399.95</b>	<b>2,310.78</b>	<b>6.51</b>	<b>253.70</b>	<b>0.02</b>	<b>42.64</b>	<b>0.31</b>

## Achievements against Target

Major Indicators		Target 2020	Progress 2020	Plan 2021
Capacity Building Support	Number of UPs received fund for software activities	64	65	32
	Number of UPs received fund for hardware activities	59	65	25
	Number of UP functionaries completed training	-	-	240
	Number of UP/ NGO staff /Volunteer received training	152	189	102
Hygiene Promotion	Number of people received hygiene messages at community and school level	300,000	221,045	150,000
	Number of schools where hygiene was promoted and BCC strategies were adopted	545	517	60
Sanitation	Number of household level latrines improved or newly built at communities' own resources	30,000	24,727	12,000
	Number of community latrines constructed	70	58	8
Water Supply	Number of water supply options installed	1,200	990	600
	Number of beneficiaries from installed water points	60,000	51,742	25,000

## Since 2008, HYSAWA has...

- ▶ Reached **9.5 million** people with hygiene education.
- ▶ Constructed and renovated **1.6 million** improved latrines in households, schools, public/market places.
- ▶ Installed over **82,000** water points benefiting more than **4.2 million** people.
- ▶ Provided funds to **1,150** Union Parishads. Trained **16,000** UP functionaries and staff to enhance their capacity.





Schweizerische Eidgenossenschaft  
Confédération suisse  
Confederazione Svizzera  
Confederaziun svizra

Swiss Agency for Development  
and Cooperation SDC



German Embassy  
Dhaka  
Deutsche Botschaft  
Dhaka



**ACTION  
AGAINST  
HUNGER**